

MINUTES
ELECTORAL REVIEW COMMITTEE
18 JANUARY 2024

Present:

Councillor Stevens (Chair)	Councillor Taylor
Councillor Anderson	Councillor Hannell
Councillor A Williams	

Officers:

Mark Brookes (Assistant Director, Legal and Democratic Services)
Trudi Angel (Democratic Support Officer)

Also in attendance:

Tom Harte – Civica (attended virtually)

The meeting began at 7.30 pm

1 **MINUTES**

The minutes of the previous meeting were agreed by the members present and then signed by the Chairman.

2 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Michelle Anderson, Electoral Services Manager.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **PUBLIC PARTICIPATION**

There was no public participation.

5 **ELECTORAL REVIEW**

To view the full discussion please see the video minutes.

Actions

For the committee to discuss via email the average number of hours spent per week on ward work as a non-executive member, and advise M Brookes of the final figure.

Outcome

1. To recommend a council size of 53 members to Full Council.
2. The Committee considered the draft template response and allocated Cllr Stevens to work with the Monitoring Officer to finalise the template.

6 CIVICA MAPPING DEMONSTRATION

Tom Harte from Civica attended the meeting virtually to give a demonstration on the mapping software.

To view the full discussion please see the video minutes.

Actions

M Brookes to investigate the cost of the license(s) for the software.

The Meeting ended at 9.04 pm